



## ADMINISTRATIVE NOTES

U.S. GOVERNMENT PRINTING OFFICE  
SUPERINTENDENT OF DOCUMENTS  
LIBRARY PROGRAMS SERVICE



VOL. 4 , NO. 18

NOVEMBER 1983

### NEW SHIPPING LIST NUMBER SCHEME

The new depository shipping list number scheme has been generally well received throughout the library community. The scheme was described in some detail in AD NOTES (Vol. 4, No. 13). To elucidate the matter further, we offer the following additional information.

The last paper or microfiche list for each day has a # sign after the shipping list number. You can easily determine the number of paper or microfiche lists issued each day by noting the shipping list with the # sign after the number for that date. For example, if the number is P831009-6# you then know that six paper shipping lists were issued on October 9, 1983.

The new shipping list number scheme was developed to facilitate document control, processing operations, and communications in the Depository Library Program. This new scheme is a marked improvement over the former numbering system, but it may take a little time to get used to it.

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### MONTHLY CATALOG INFORMATION

The Library Programs staff revised and corrected the information published in the 1983 cumulation of Corrections for Previous Monthly Catalogs which will be printed in the 1983 Cumulative Index for the Monthly Catalog.

The staff has distributed two new finding aids for the July 1976-1980 Cumulative Index of the Monthly Catalog. The dividers for the microfiche were designed by Judy Depew, of the Florida State University Library. The microfiche version of the GPO-produced finding aid is also being distributed. More information about the aids is included on micrographics shipping list 1923, M831103-3.

Please make a correction in the Monthly Catalog Decennial Index, 1951-1960, page 2439. The subject heading "Un-American activities-subversive organizations and publications, guide," lists two entries for 1959: 1810 and 15202. Please correct the year to 1957.

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### ADDRESS CORRECTION

Our apologies to Depository Library Council member Jennie B. Cross whose incorrect street address appeared in AD NOTES (Vol. 4, No. 16). Her correct street address is: 2100 Pontiac Lake Road.

## LAST OLD SCHEME SHIPPING LIST NUMBER

The last shipping list number under the old scheme was # 18,430-S (October 7, 1983). The first shipment under the new scheme was # P831003-1 (October 3, 1983).

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## GRIST CORRECTION

The publication GRIST, item number 646-T-2 and class number I 70.22/2: -, had its numbers given incorrectly in AD NOTES (Vol. 4, No. 16). Our apologies.

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## FICHE HEADER LABELS

We have been advised that permanent self adhesive labels mentioned in AD NOTES (Vol. 3, No. 1) are available at \$15.00 per roll of 1,000 (6" x  $\frac{1}{2}$ ") in a minimum order of two rolls. For details, contact:

Anthony - Lee Associates, Inc.  
966 Hungerford Drive, Suite 13  
Rockville, MD 20850  
ATTEN.: George Anthony  
Phone: (301) 424-9200

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## USER'S GUIDE: 1980 CENSUS OF POPULATION AND HOUSING

The Library Programs Service has had several questions concerning the distribution of the User's Guide: 1980 Census of Population and Housing. The title was issued by Census and distributed by LPS in three parts. Only the three publications below were issued. No other parts or supplements exist, although Part B has sometimes been referred to as a "supplement."

PART	CLASS	SHIP. LIST	DISTRIBUTION DATE
Part A	C 3.223/22:80-R1-A	17089	April 27, 1982
Part B	C 3.223/22:80-R1/supp.1	17721	January 24, 1983
Part C	C 3.223/22:80-R1-C	P831031-2	October 31, 1983

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## FEDERAL STATISTICAL DIRECTORY

The Federal Statistical Directory, item number 853-A, class number C 1.75:979, was distributed in 1979 by the Office of Federal Statistical Policy. This Office was a part of the Department of Commerce, and was later transferred to the Office of Management and Budget. The Federal Statistical Directory is now being compiled, published, and sold by a private company; thus, it is not a Government publication and will no longer be distributed to the depository libraries.

13Oct83

## SERIALS/PERIODICALS UPDATE

- D 302.11:(nos.) The Reporter. Item 427-C. Frequency changed from bimonthly to quarterly with Fall 1983. GPO changed the classification from (v.nos.&nos.) to (nos.) when the agency changed the numbering system. Vol. 12, no. 3 (June 1983) was the last issue with volume numbering. No. 1 (Fall 1983) is the first issue of the new system.
- E 3.11/15:(date) Cost and quality of fuels for electric utility plants (Monthly). Item 429-T-40. Last issue of this title was Dec. 1982. Absorbed by the existing publication: Electric power monthly (E 3.11/17-8:(date), Item 435-E-18) and by a new publication: Electric power quarterly.
- E 3.11/17-11:(date) Electric power quarterly. Item 435-E-18. (OCLC 9960546) First issue covers Jan.-Mar. 1983, published Sept. 1983. Designated DOE/EIA-0397.
- ED 1.40:(date) National direct student loan status of default as of June 30 ..., by institutions with totals by state and aggregate United States. Item 455-B-4. Title changed to: Status of national direct student loan defaults as of June 30 ... Last issue received with old title was 1980; first issue received with new title was 1982.
- NCU 1.14:(date) Telephone directory. Item 527-G. Frequency changed from quarterly (irregular) to semiannual (irregular) with June 1983. Suspended Dec. 1981-June 1983.
- Y 4.B 85/3:Ec 7/11/(nos.) Monthly economic report. Item 1035-B. Title changed to: Economic summary (OCLC 8178434) with either no. 80-2 (Mar.-Apr. 1980) or 80-3 (May-June 1980). The first issue sent to depositories was classed by the date. Because using the date is awkward and confusing for this publication and because it is numbered, the classification method was changed to (nos.). Depository copies of back issues are being printed at the Navy Yard; however, due to their backlog, distribution will be a gradual process.
- Y 4.R 86/2:3/(Cong./nos.) Staff, the Congressional staff journal. Item 1046-B. 98th Congress/Issue 3 (May-June 1983) was the last issue published. The document is "on hold" but has not been formally suspended nor discontinued.



13Oct82

## Serials/periodicals update continued

## Corrections to previous Updates:

- CAB 1.29: In Administrative Notes, v. 4, no. 13 (Aug. 1983), we stated that CAB 1.29:, Domestic jet trends, was discontinued with 1959/1979. Domestic jet trends, Item 177-A-21, was not discontinued. A 1959/1981 issue was published and the Agency says it will continue to publish the document as long as the Agency exists (which may not be much longer). However, due to drastic budget cuts, CAB has been printing copies only for its own internal use; GPO did not receive the 1959/81 issue.
- PrEx In Administrative Notes, v. 4, no. 13 (Aug. 1983), we listed two JPRS title changes. The complete information on the changes is:
- PrEx 7.16/4:(nos.) Southeast Asia report. Item 1067-L-12 (microfiche). Merged: Southeast Asia portion of South and East Asia report (PrEx 7.16/4:, Item 1067-L-12 MF), and: Vietnam report (PrEx 7.16/5:, Item 1067-L-12 MF)
- PrEx 7.20:(nos.) Near East/South Asia report. Item 1067-L-7 (microfiche). Merged: South Asia portion of South and East Asia report (PrEx 7.16/4:, Item 1067-L-12 MF), and: Near East/North Africa report (PrEx 7.20:, Item 1067-L-7 MF).
- TD 1.25:(nos.) In Administrative Notes, v. 4, no. 7 (June 1983), we stated that Transportation consumer was discontinued with no. 27, June 1981. Transpo topics (TD 1.25/2:(date)), 1st issue Aug. 1982, continues two earlier titles: Transportation consumer, and: Dialog (not received by GPO).

## DISCONTINUED TITLES

- PM 1.39/2:(nos.) Digest of labor arbitration awards in the federal service. Discontinued with Supp. no. 10 (July 1981). The Digest was a supplement to the Index of federal labor relations cases.
- NF 2.9:(nos.) Federal design matters. Item 831-B-2. Discontinued with No. 26 (Winter 1981).
- PrEx 14.9:(v.nos.&nos.) Pesticides monitoring journal. Item 1061-C. Discontinued with vol. 15, no. 3 (Dec. 1981).
- TD 1.37:(date) Transportation consumer fact sheet. Discontinued in 1981.

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## Discontinued titles continued

- Y 3.Im 6/2:9/(nos.) Newsletter (United States. Select Commission on Immigration and Refugee Policy). Discontinued in 1981 (no. 14, Feb. 1981 was probably the last issue). The Commission terminated April 30, 1981.
- Y 3.N 88:18-2/(v.nos.&nos.) Status summary report, advanced reactor safety research. Item 1051-H-6. Discontinued with vol. 4, no. 2 (Mar. 1980).
- Y 3.T 25:14/(date) Precipitation in Tennessee River Basin. Discontinued with Apr. 1980.
- Y 3.T 25:39/(v.nos.&nos.) Tennessee Valley perspective. Discontinued with vol. 10, no. 4 (Summer 1980).

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## SERIALS/PERIODICALS UPDATE

- C 13.11:130/(nos.) Model state laws and regulations. Item 245. Title changed to: Uniform laws and regulations with 1984. (This document is NBS handbook 130.)
- C 55.14:(v.nos.&nos.) NOAA. Item 250-E-1. Frequency changed from quarterly to semiannual with Winter 1983.
- J 1.14/7-6:(date) Law enforcement officers killed and assaulted. Item 722-A. (1st issue 1982) Merges 2 titles:  
1) Assaults on Federal officers (last issue 1981); J 1.14/7-3:(date); Item 722-A.  
2) Law enforcement officers killed (last issue 1981); J 1.14/7-6:(date); Item 722-A.
- J 28.14:(nos.) SNI : selective notification of information. Item 968-H-10. Title changed to: NIJ reports/SNI with issue 182.
- S 18.33:(v.nos.&nos.) Development digest. Item 900-C-6. Frequency changed from quarterly to semiannual with July 1983. Suspended Apr. 1982-July 1983.
- TD 4.55: FAA forecast conference proceedings. Item 431-C-25. Do not use this class. FAA forecast conference proceedings are part of the FAA-APO series (TD 4.57: - Item 431-C-27) and will be classed there. Only 1980 was classed in TD 4.55:.

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## DISCONTINUED TITLES

C 55.214:(v.nos.&nos.)	Climatological data. National summary. Item 277-A-52 (MF). Discontinued with Dec. 1980.
FHL 1.32:(v.nos.&nos.)	Housing finance review. Item 597-A-3. Discontinued with v. 2, no. 4 (Oct. 1983).
NS 1.34:(date)	Daily congressional notification of grants and contracts awarded. Discontinued.
NS 1.35:(date)	Activity report to the Congress. Item 834-C-5 (MF). Discontinued with 3rd quarter 1981.
PrEx 22.9:(nos.):	Quarterly report of the Council on Wage and Price Stability. Item 857-O-1. Discontinued (probably with no. 23, 2nd quarter 1980).
S 1.70/6:(date)	Schedule of international conferences. Discontinued in 1982.
T 1.53:(date)	General revenue sharing quarterly payment. Item 925-G-4. Discontinued with Quarter 4, entitlement period 12 (Oct. 7, 1981).
T 63.118:(date/nos.)	Monthly statement of United States currency and coin. Item 970. Discontinued with Dec. 31, 1982.
TD 5.12:(date)	Supplement to merchant vessels of the United States. Item 950-B. Discontinued with Jan. 1981. (Jan. 1981 covering Dec. 1980 was published in 1983.)
Y 10.10:(date)	Congressional budget scorekeeping report. Item 1005-C. Discontinued with 1980, no. 2 (July 16, 1979).

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## MORE SHIPPING LIST INFORMATION

Under the header SHIPPING LIST NUMBERS TO CHANGE, in AD NOTES (Vol. 4, No. 13), a # should have appeared after the shipping list number P831003-4# (signifying last list of the day). Also, after part 4, add a part 5 and the note: "A shipping list will be issued every weekday with the exception of Federal holidays, and in instances when a special notice is sent stating that no shipping list was issued that day."